

MIAMI BEACH FIRE DEPARTMENT
Fire Prevention Division
Special Events Unit
BONFIRE APPLICATION FORM



Event/Client/SE Permit # (if applicable): _____

Date: _____ Start Time: _____ End Time: _____

Location: _____

Number of Vehicle Beach Access Passes required: _____

Company/Coordinator: _____

Business Address: _____

Contact Person: _____ Mobile: _____

Telephone: _____ Fax: _____ E-Mail: _____

Display Operator: _____ Mobile: _____

Signature of Applicant: _____

The following is a list of required related documents:

- A detailed site plan showing a diagram of the display area.
- Materials list showing the quantity, size, and manufacturer of all devices to be used in the display.
- **Commercial General Liability limits of \$1,000,000.**
The City of Miami Beach must be listed as a CERTIFICATE HOLDER and ADDITIONAL INSURED.
Certificate Holder must show the City of Miami Beach's address: City of Miami Beach 1700 Convention Center Drive Miami Beach, FL 33139.
- **Proof of Worker's Compensation:** companies employing more than three (3) employees are required to carry Workers Compensation insurance per Florida Law.
- If you do not carry workers compensation because you do not employ more than three employees please provide us with a letter stating so.
- **Completed and Executed/ Authenticated Original Indemnity.** Hold harmless form can be found at www.eventsmiamibeach.com and must be completed as instructed.
- A detailed sanitation plan for post-event clean-up, including entire area of debris field.
The following fees must be collected in advance of approved use. *Please issue separate checks payable to: City of Miami Beach 1700 Convention Center Drive Miami Beach, FL 33139. Credit card use is possible during working hours.*
 - Pyrotechnics Permit Fee: \$50.00 (non-refundable)
 - Security Deposit: \$1000.00 (refundable, or able to roll to future uses)
 - Vehicle Beach Access fees – \$150.00 per vehicle on the beach. Please note all VBA use requires hiring off-duty Miami Beach Police; please call 305-673-7823 for rates, restrictions and to coordinate.

Send all materials to:

SPECIAL EVENTS/ TOURISM AND CULTURAL DEVELOPMENT
1700 Convention Center Drive

Telephone: (305) 673-7577; Fax: (305) 673-7063; e-mail: events@miamibeachfl.gov

An approved Permit must be on site during all phases of operation

This portion completed by the Miami Beach Fire Department:

Comments: _____

Approved by: _____ **Date:** _____